

Tulane University Request for Purchase of a Golf Cart

(Revised 10-2007)

Date: _____

Requesting Department: _____

Number of Golf Carts Requested: _____

Person Responsible for Golf Carts: _____

Telephone: _____

Reason for purchasing Golf Cart:

Signature of Requestor: _____

Signature of Department Head: _____

Golf Carts will only be approved for Departments demonstrating a valid business use.
Tulane University Purchasing will not process any purchase requests without this form attached to your purchase order.

This request for Purchase has been: **APPROVED** **DENIED**

William A. Schroeder, Insurance Administrator

Anthony P. Lorino, Sr. Vice President for Operations
and Chief Financial Officer

** The Tulane University Purchasing Department will not process and purchase orders without this form attached.